

MINUTE OF THE BLENDED MANAGEMENT COMMITTEE MEETING HELD ON TUESDAY, 24 JANUARY 2023 AT 7PM

PRESENT

Mr A Scott (Chair)
Mrs R Tinney
Ms G O'Hara
Mrs A Jenkins
Mrs M Hutchison
Mr J O'Donnell*
Mrs C McGuire
Mrs J Donachy
Ms G Hay
Mrs M Smith
Mr N Halls
Mrs E Conwell
Councillor A Casey

**Online attendance via Microsoft Teams*

IN ATTENDANCE

Mr P Martin (Director)
Mrs L Sichi (Depute Director)

The Chair welcomed Councillor Alan Casey to the meeting.

1a. APOLOGIES FOR ABSENCE

Apologies were tendered for Mr A Young and Mrs M Anderson.

1b. DECLARATIONS OF INTEREST

There was none.

1c. RELEVANT BUSINESS ITEMS TO BE ADDED TO AGENDA

There was none.

2. ADOPTION OF MINUTES – 6 DECEMBER 2022

The above was proposed for approval by Mrs M Hutchison, seconded by Mrs J Donachy and unanimously agreed by the MC.

2a. MATTERS ARISING FROM MEETING – 6 DECEMBER 2022

There was none.

3. ADOPTION OF MINUTES – 17 JANUARY 2023

The above was proposed for approval by Mrs R Tinney, seconded by Mrs J Donachy and unanimously agreed by the MC.

3a. MATTERS ARISING FROM MEETING – 17 JANUARY 2023

There was none.

4. USE OF SEAL

The above was proposed for approval by Mrs M Hutchison, seconded by Mrs J Donachy and unanimously agreed by the MC.

5. GOVERNANCE ISSUES

- a) Director's Report – The Director referred to the detailed previously circulated report. The following matters were discussed and agreed:

- 1) Organisational Restructure – (private & confidential minute)
 - 2) Wider Role – The Director updated the MC on the recent discussions with GCC regarding the Meat Market Development and the Alexandra Park Golf course. Details were provided on GCC's plans for all golf courses in the city.
 - 3) Dampness/Mould – Although not included in the circulated report, the Director confirmed that staff training on dealing with reports of dampness/mould has been arranged for mid-February. SHARE is facilitating this and staff throughout MHA will be attending this important topic. The aim is to raise awareness on the risks associated with dampness and mould, how to manage tenants reporting and MHA to have correct procedures in place.
- 5b) Review of MHA Internal Governance Strategy 2023 – The MC reviewed the previously distributed report which detailed the range of key corporate governance matters which will be reviewed during 2023. This included Committee Meetings Schedule, Training, Briefing & Work Shops Development, Policy reviews, Code of Governance and Regulatory Requirements. Following discussion, the above was proposed by Mrs M Hutchison, seconded by Mrs J Donachy, and unanimously approved by the MC.
- 5c) Gas Management Improvement Plan – The Director referred to the above and confirmed the progress made to date in relation to MHA managing gas safety going forward.
- Gas Management Policy – The Director referred to the above Action Plan and advised, as agreed, that the current Gas Policy has been reviewed and updated. Upon discussion, the above policy was approved for adoption by Mr N Halls, seconded by Mrs R Tinney and unanimously agreed by the MC.
- 5d) Review of Staff Severance & Settlement Policy – This policy was discussed by the MC and, following discussion, was proposed by Mrs J Donachy, seconded by Mr N Halls, and unanimously approved by the MC.
- 5e) Business Plan, Year 3 update
- 5f) Comprehensive Tenants Satisfaction Survey
- 5g) KPI's 2022/23
- 5h) SHR Compliance Update
- 5i) GDPR, FOI, NE, Complaints & Compliments
- Items 5e-5i were noted by the MC.*
- 6. A.O.C.B**
- a) The MC unanimously agreed to all staff being awarded an additional public holiday on Monday, 08 May 2023 to celebrate the King Charles Coronation.

b) Clarification was provided in relation to the stair cleaning question in the rent consultation.

c) An update was provided on the City wide euro bins proposal and that, due to a recent health & safety incident with a GCC employee, Haghill is one of the areas that has been selected as a pilot

7. DATE OF NEXT MEETING:

Tuesday, 31 January 2023 at 7.00pm. (Special MC Meeting)



CHAIR

24.01.23