

**NOTES OF BUSINESS FOR MILNBANK PROPERTY SERVICES LTD BOARD MEETING HELD ON MONDAY 21<sup>ST</sup> AUGUST 2017 AT 53 BALLINDALLOCH DRIVE**

**Present**

Mr Allan Scott (Chair)  
Mrs L Sichi (Board Member)  
Mrs L Williams (Board Member)  
Mrs A Irving (Board Member)  
Ms C Tartaglia (Board Member)  
Mr J O'Donnell (Board Member)

**In attendance**

Mr A Benson (Director)  
Mrs MacMillan (Prop Manager)  
Ms L Westwater (Prop Mgt Ass)

**1. PROPERTY SERVICES REPORT**

**4.1(i) Factoring Details**

Details of the factoring arrears as at 31 July 2017 were discussed and noted by the Board.

Total current balance as at June 2017	= £320,583.63
Total current balance as at July 2017	= £280,139.72

Decrease in balances from Jun 17 – Jul 17	= £40,443.91
Total accounts issued in April 2017	= <b><u>£363,475.79</u></b>

**4.1(ii) Owner Stock**

The Board noted that there are currently 1133 owners who receive a factoring service.

**4.1(iii) Right to Buy**

4 Applications currently in progress.

**4.1(iiii) Absentee Landlords**

The Board noted that there are currently 545 absentee landlords who receive a factoring service.

**4.1(iv) Factoring Casework**

The Board noted there are 13 caseworks as at 31 July 2017. The Property Manager provided details of the caseworks and action that have been taken to date.

**2. Providing a service to non-MHA owners**

The Board noted from the report there are currently 24 properties, who have registered an interest in receiving the factoring service.

**3. Properties factored by MPSL**

The Board noted that there are currently 64 properties receiving a factoring service by MPSL as at 31 July 2017.

**4. Engagement with owner occupiers/factoring agreements**

The Board noted the report.

**5. Streamline of the Factoring Service**

The Board noted the contents of the reports.

**6. AOCB**

There was no other business to discuss.

**7. DATE OF NEXT MEETING**

27 November 2017.