

**MINUTE OF THE SERVICES COMMITTEE MEETING HELD ON TUESDAY
28TH FEBRUARY 2017 AT 7.00PM AT 53 BALLINDALLOCH DRIVE**

PRESENT

Mr A Scott (Chair)
Mrs C McGuire
Ms J Donachy
Mrs L Williams
Mrs R Tinney
Bailie E McDougall
Ms M Baxter
Ms C Tartaglia
Mrs M Hutchison
Mr A Young
Mrs T McGinley

IN ATTENDANCE

Mr A Benson (Director)
Mrs J Leggat (Maintenance Manger)
Miss H Robertson (Depute Maintenance Mgr)
Miss P Hamilton (Depute Housing Services Mgr)
Mr M MacPherson (Housing Services Officer)

ADOPTION OF MINUTES – 24TH JANUARY 2017

The Minute of the meeting held on Tuesday 24th January 2017 was proposed for adoption by Mrs L Williams, seconded by Mrs R Tinney and unanimously agreed by the Services Committee

MATTERS ARISING – 24TH JANUARY 2017

Stair-lighting –Maintenance Manager advised that works are ongoing and a list completed closes/outstanding works will be added to the detailed reports for March 2017 meeting.

DISCUSSION ITEM

Rent Strategy Action Plan

The Depute Housing Services Manager referred to the previously circulated statistical report for discussion and noting by the Services Committee.

On 31ST January 2017 the Management Committee agreed the rent increase amounts based on a 3 tier system dependent on the level of rent charge. As part of this meeting the Committee asked for additional information to be provided on the below:

- Additional income from the rent increase 2017/18
- The new average rent charges
- Details on the actual rent charges
- Written feedback on the annual rent consultation exercise
- Feedback from the February Rent Scrutiny Group Meeting
- Analysis of rent arrears relative to the rent charges

MAINTENANCE & DEVELOPMENT STATISTICAL REPORTS

The Services Committee noted the report on the following Maintenance & Development business:

- Complete job Report, In house Trades/External Trades
- Quality Control Reports
- Priority Repairs
- Call Out Reports
- Quarterly Report ARC
- Estate Management Report Bulk
- Gas Service
- Asbestos Report
- Property Investment update Report

HOUSING SERVICES REPORTS

The Services Committee noted the reports on the following Housing Services Business:

- Voids & Allocations
- Housing List Details
- Estate Management
- Rent Arrears
- MHA Stock
- ARC Reports

AOCB

Proposed Dennistoun War Memorial meeting being held in MHA Community hall on Tuesday 7th March 2017.

DATE OF NEXT MEETING

28th March 2017