

NOTE OF THE BOARD MEETING OF MCE HELD ON 16 OCTOBER 2017 AT 6.30PM AT 53 BALLINDALOCH DRIVE

PRESENT

Mr N Halls (Chair)
Mrs L Williams (Board Member)
Mrs M Hutchison (Board Member)
Mrs R Tinney (Board Member)

IN ATTENDANCE

Mrs L Sichi (Depute Director)
Mr A Benson (Director)

1a. AGM MILNBANK COMMUNITY ENTERPRISE

Following the advice of TC Young Solicitors, the Board Members held a brief AGM, a minute of this will be used for the 2018 AGM.

1b. ELECTION OF CHAIRPERSON

As this is the first Board Meeting following the AGM, and election of Chairperson took place. Mr N Halls was proposed by Mrs R Tinney, this was seconded by Mrs L Williams. There were no other nominations. Mr N Halls accepted the nomination and was duly elected as Chair.

1c. APOLOGIES FOR ABSENCE

Apologies for absence were tendered on behalf of Mrs C McGuire, Mr A Young and Ms C Tartaglia.

2. MINUTES OF LAST MEETING

The minutes of the meeting held on 18 September 2017 were proposed as a true record by Mrs R Tinney and seconded by Mrs L Williams.

3. COMMUNITY HALL BOOKINGS

The Board Members noted the details of the 20 bookings to date for the current financial year.

4. FINANCIAL UPDATE

- a) The Board Members noted the balance in the MCE Income & Expenditure Account as at the end of September 2017.
- a) The Management Accounts to the end of September 2017 showed a surplus and are on target. The Board Members noted the update in terms of the window cleaning income, admin and running costs.

- b) The Profit & Loss Account to the end of September 2017 demonstrated a profit for the period.
- c) CFN Income & Expenditure showed a surplus for the month of September and an overall profit to date.

5. MCE ANNUAL PLAN 2017/18

The Board Members noted the update on the previously distributed report on the MCE Annual Plan 2017/18.

6. SATISFACTION SURVEY FOR CAFE

The Board Members noted the very positive satisfaction rate of 100% for the recent satisfaction survey carried out on the service provided by the cafe.

7. AUDIT OF COMMUNITY FACILITIES

The Board Members noted the wide range of community facilities that are either directly delivered by MHA staff and volunteers and those activities that are facilitated by MHA (e.g. GHeat) within the various offices.

8. AOCB

There was no other business discussed.

9. DATE OF NEXT MEETING

The next meeting will be held on 20 November 2017 at 6.30pm.

